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# Integrated Water Resources Management (IWRM)



IN SWEDEN AUGUST 11–SEPTEMBER 2, 2008  
AND IN LAO PDR NOVEMBER 17–28, 2008

## Invitation

The Swedish International Development Cooperation Agency (Sida) is a government agency responsible for the major part of Sweden's development cooperation. Focus on long-term knowledge and competence development constitutes a major feature in all development cooperations.

Sida offers, as part of its bilateral development assistance, Advanced International Training Programmes of strategic importance to the social and economic development of cooperating countries based on identified priorities and needs. In the long-term perspective the programmes shall contribute to institutional strengthening and capacity development in the cooperating countries.

These programmes aim at enhancing managerial and technical skills and cover subjects of strategic importance to economic and social development. The Training Programmes are designed for experienced executives in middle and top management positions in their respective organisations.

With the Training Programmes, Sida aim to contribute to processes of change and development in the participants' organisations and lines of businesses. The foundation of the entire programme is a project assignment. The assignment shall be well established in the participant's organisation and is a basic part of the programme concept.



Göran Holmqvist  
Director General  
Sida



Stina Mossberg  
Managing Director  
Ramboll Natura AB



Anders Berntell  
Executive Director  
SIWI

## The IWRM Programme

The world is facing a water crisis that seriously affects production and living conditions, jeopardizing poverty reduction and sustainable development, particularly in the poor countries of the world. In many cases the limited water resources, particularly in water-scarce countries, are poorly managed resulting in inefficient use and deepening the crisis.

The poor and marginalised groups in society are often the most vulnerable to the water crisis. At the same time these groups have very limited means to improve their own situation through better management of the resources.

The way to address the situation is partly through technical improvement of the water supply, but, more important, through improved management and governing of the water resources.

Through the IWRM international training programme (ITP) we aim at contributing to poverty alleviation, by supporting capacity building for Integrated Water Resources Management. The approach is integrated and inter-sectorial.

During the programme we strive to achieve an active and strong link to the participant's professional area but also to strengthen the professional exchange between participants, enriching the programme through their different professional and geographical backgrounds.

## Programme Objectives

The objective of the training programme is to support and stimulate the development of Integrated Water Resources Management (IWRM) in the participants' home countries, and to encourage the participants to involve in and contribute to networking on IWRM.

### Specific objectives

After the programme the participants should have:

- increased understanding of IWRM and its relation to sustainable development and poverty reduction;
- increased knowledge about international, national and local IWRM management processes and tools;
- clearly formulated plans for how to apply the knowledge acquired during the programme in practice;
- an extended network through the other participants and resource persons from Sweden and Lao PDR for information exchange in connection with participants day-to-day work at home.

## Contents

The training programme consists of five compulsory phases:

### *Phase 1; Preparation in home country (6 weeks, part-time)*

Participants will immediately after confirmed selection further develop the idea for an Individual Project (IP). A short synopsis should be sent to the programme secretariat about six weeks before arriving to Sweden.

### *Phase 2; Training in Sweden (3.5 week, full-time)*

The training in Sweden includes:

- presentations of key aspects of IWRM;
- four days of participation at the World Water Week in Stockholm;
- field visit to the Em River Basin (Emån), covering aspects of stakeholder interaction and local management processes;
- group discussions on cases and examples;
- exercises in effective group work,

- presentation and negotiation techniques, including a role play on water decision-making; and
- development of Individual Projects and formation of groups for networking during and after the training programme.

### *Phase 3; Assignment in home country between the trainings (8 weeks, part time)*

The participants will continue with their Individual Projects according to plans developed during Phase 2 and with support from mentors and members of the groups identified in Phase 2.

### *Phase 4; Regional training in Lao PDR (2 weeks, full-time)*

The training in Lao PDR includes:

- IWRM case study from Mekong River in Lao PDR;
- presentations and discussions on IWRM experiences in Asia, and in particular in Lao PDR; and
- finalisation of the formulation of the Individual Projects.

*Phase 5; Completion of Individual Project in home country (2 months, part-time)*

- “implementation” of Individual Projects;
- regular contact with programme secretariat, through e-mail;
- interaction in working-groups, through e-mail; and
- electronic presentation of Individual Project.

## Programme Structure

### Date and place

The programme consists of 5.5 week scheduled training distributed in two different phases, 3.5 week training in Stockholm, Sweden (Phase 2), from August 11–September 2, 2008, and 2 weeks training in Lao PDR (Phase 4), from November 17–28, 2008.

In addition to the scheduled training, participants will undertake an Individual Project, on a part time basis in their home organisations, starting 6 weeks before the training in Sweden and to be completed within 8 weeks after the regional training.

### Training Methodology

The training methodology includes lectures, a role play, group and plenary discussions and field excursions. In addition, each participant will carry out an Individual Project (IP) during the programme. The topic for the IP will be selected by the participant before the programme and shall be indicated in the application. Prior to the training in Sweden, each participant will be requested to send in an IP synopsis. During Phase 2 in Sweden, the structure of the IP will be further developed. In Phase 3, the participants will continue the work with their IPs. During Phase 4 in Lao PDR, the outline of the IP will be finalised by each participant. After returning to their home countries (Phase 5), the participants will “implement” their respective Individual Projects in their home organisations. The result of the completed project will be available to all participants on the internet. Mentor support will be provided to all participants for developing their Individual Projects.

### Management and staff

The programme is organised by

Ramboll Natura AB and the Stockholm International Water Institute (SIWI), and the training in Lao PDR will be carried out in close co-operation with the International Water Management Institute (IWMI). The Programme Director is Mr Claus Pedersen of Ramboll Natura in close co-operation with Ms Cecilia Martinsen of SIWI. The regional training Coordinator is Dr Hilmy Sally of IWMI.

## Participation

### Target region

Selected countries in Africa, Asia, Latin America, Middle East/North Africa, Balkan Region and Central Asia. For information about eligible countries, please see: [www.rambollnatura.se](http://www.rambollnatura.se)

### Target group

Applicants should hold an academic degree and have at least five years of professional working experience.

The programme is primarily aiming at the following target groups:

- policy and decision-makers in the water resources area or with strong connection to water resource management.
- subject matter specialists involved in planning, implementation and management of IWRM related activities, both from the public and private sector;
- members of national and international NGOs involved in IWRM;

Only candidates with an official nomination by an appropriate authority or organisation will be accepted. To achieve good gender balance women are encouraged to apply. In case of two applicants from the same institution, at least one should be a woman.

Due to the character of the programme, family members are not allowed to accompany participants to the training in Sweden or Lao PDR.

### Language requirements

The teaching language will be English; participants must be proficient in writing, reading and speaking.

## Application Process

**Closing date for application is  
March 17, 2008.**

Applications submitted after closing date will not be considered.

The application should be written on the form attached and include a recent photograph and the required information and documents. If possible please download an electronic version of the application form on [www.rambollnatura.se](http://www.rambollnatura.se)

An English language test should be made with an official body in the home country of the applicant, unless the applicant can provide other documentation to support her/his ability.

The Swedish Embassy/Consulate does not carry out language tests but may be able to recommend appropriate language institutes for conducting tests.

Please be informed that in some countries the application should be approved by an official nominating authority of the country.

The application should be submitted to the nearest Swedish Embassy/Consulate, and if possible send a soft copy to the programme secretariat. If there is no Swedish Embassy/Consulate in the applicant's country, the application should be submitted directly to the programme secretariat.

Selected applicants will be notified by e-mail or fax no later than June 1st 2008. Once accepted, the applicant must confirm his/her participation. An invitation letter containing additional information on the programme and the practical arrangements will then be issued.

## Cost of Participation

The cost of the programme is divided between a participation fee and accommodation cost. The participation fee covers all training cost such as lectures, literature, documentation, study tours and certain social activities. The accommodation cost includes board and lodging. The Swedish International Development Cooperation Agency (Sida) will cover both these costs.

The international travel cost to and from Sweden is not covered by Sida. The participants shall find funding themselves and make arrangements for their return travel between their home country and Stockholm Arlanda airport.

Sida pays for international travel costs in connection to the regional training (Phase 4) in Lao PDR and Ramboll Natura will arrange for the participants' travel. Visa fees, domestic travels in their home country and local airport taxes are not covered by Sida.

Personal expenses are not included.

### Accommodation

Accommodation for the participants is arranged for the full duration of the two training sessions. During the field trips the accommodation might be somewhat simpler.

### Visa

Participants are responsible for obtaining all visas necessary for their journeys and stays during the trainings, both in Sweden and in Lao PDR. The visas should be valid for

the entire period of each training respectively and the passport should be valid for three months longer than the entry visa. Visa inquires for Sweden should be directed to the nearest Swedish Embassy/Consulate or other Schengen representation as soon as possible after acceptance in the programme. Participants visiting other countries on their way to or from Sweden must ensure that correct visas are obtained before leaving the home country, especially for visits to countries not included in the Schengen agreement.

The costs for obtaining visas are carried by the participant.

For more information, this website offers Swedish visa information: <http://www.migrationsverket.se/english.html>

### Insurance

All participants are covered by a group insurance while in Sweden and in Lao PDR. This insurance includes costs for medical care in the event of acute illness or accident. Medical and dental check-ups are not included.

### Contact information

#### Ramboll Natura AB

P.O. Box 4205  
102 65 Stockholm  
Sweden  
Phone +46 8 615 60 00  
Fax +46 8 702 19 14  
[www.rambollnatura.se](http://www.rambollnatura.se)

*Programme Director*  
Mr. Claus Pedersen  
[claus.pedersen@ramboll.se](mailto:claus.pedersen@ramboll.se)

*Administrative Co-ordinator*  
Ms. Sara Hyllman  
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**Ramboll Natura AB** is an international consulting company in the field of sustainable development, with focus on environment and natural resources management, including forest, land and water. Ramboll Natura is part of the Ramboll Group, the largest Nordic provider of knowledge service within the field of engineering, management, IT and international development programmes. The Ramboll group has around 7,000 employees. Ramboll Natura also offers training programmes in Transboundary Water Management, EIA, and Education for Sustainable Development.



**The Stockholm International Water Institute (SIWI)** is a policy institute that contributes to international efforts to find solutions to the world's escalating water crisis. SIWI advocates future-oriented, knowledge-integrated water views in decision making, nationally and internationally, that lead to sustainable use of the world's water resources, sustainable development of societies and reduced poverty. SIWI organises the World Water Week in Stockholm, administers the Swedish Water House and the UNDP Water Governance Facility at SIWI, and works in a number of international water projects, above all within the policy development and capacity building areas, through different commissioned assignments. [www.sivi.org](http://www.sivi.org)



**International Water Management Institute (IWMI)** is a non-profit research organization funded by the Consultative Group on International Agricultural Research (CGIAR). The research agenda is organized around four priority themes covering key issues relating to land, water, livelihoods, health and environment. The Institute concentrates on water and related land management challenges faced by poor rural communities. IWMI works through collaborative research with partners in the North and South, to develop tools and practices to help developing countries eradicate poverty and better manage their water and land resources. [www.iwmi.org](http://www.iwmi.org)

*Halving poverty by 2015 is one of the greatest challenges of our time, requiring cooperation and sustainability. The partner countries are responsible for their own development. Sida provides resources and develops knowledge and expertise, making the world a richer place.*



SWEDISH INTERNATIONAL  
DEVELOPMENT COOPERATION AGENCY

Division for International Training Programmes  
SE-105 25 Stockholm Sweden  
Phone: +46 (0)8 698 50 00  
Fax: +46 (0)8 20 88 64  
[sida@sida.se](mailto:sida@sida.se), [www.sida.se](http://www.sida.se)

Programme in Integrated Water Resources Management (IWRM) (237)  
 in Sweden, August 11–September 2, 2008  
 and in Lao PDR, November 17–28, 2008

Received application by administration:

Sign \_\_\_\_\_ Date \_\_\_\_\_

Comment, see attached note

**APPLICATION FORM** (Typewriting or block letters)

The \_\_\_\_\_ Country \_\_\_\_\_  
 (name of nominating organisation/institution/company)

nominates \_\_\_\_\_  
 (name of applicant)

**to the programme Integrated Water Resources Management (IWRM) (237) in Sweden, August 11–September 2, 2008  
 and in Lao PDR, November 17–28, 2008**

Reasons for nomination \_\_\_\_\_  
 (obligatory)

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Signature of nominating organisation/institution/company \_\_\_\_\_

(When necessary/applicable)

The Nomination is approved by (name of authorising authority) \_\_\_\_\_ in accordance with local rules.

Date \_\_\_\_\_ Signature of authorising authority \_\_\_\_\_

The Application should be submitted to the appropriate Swedish Embassy/  
 Consulate at the latest on **March 17, 2008**.  
 The Embassy/Consulate will forward it to the programme secretariat.

If no appropriate Swedish Embassy/Consulate in the country,  
 please submit the application directly to the secretariat at the  
 latest on **March 17, 2008**.

Applicants from the following regions: Balkan region, Caucasus, Central Asia,  
 Moldova, Russia must submit the application directly to the programme  
 secretariat at the latest on **March 17, 2008**.

Ramboll Natura AB  
 P.O. Box 4205  
 102 65 Stockholm  
 SWEDEN

Phone +46 8 615 60 00 Programme Director  
 Fax +46 8 702 19 14 Mr. Claus Pedersen  
 www.rambollnatura.se claus.pedersen@ramboll.se

PHOTO

(Please do not glue.  
 Attach with Staple)

Applications received after **March 17, 2008** will not be considered.

## PERSONAL HISTORY

1 First name (underline name by which formally addressed)		Second name		Family name (surname)	
2 Office address			3 Telephone (to office) (country code/area code)		
			Fax no. E-mail (obligatory)		
4 Home address			5 Telephone (home) (country code/area code)		
			Mobile phone E-mail (home)		
6 Nationality		Date of birth	Day	Month	Year
7 Sex <input type="checkbox"/> Male <input type="checkbox"/> Female					
8 Name and address of person to be notified in case of emergency (incl. country code/area code)					
Telephone:			E-mail:		

9 Education (start with last attended institution and work backwards)			
Name of institution and place of study	Major fields of study	Years of study from-to	Degrees
10 Previous residence in foreign country in relation to applicant's professional or study interest			
Have you participated in any training programme in Sweden before?			
<input type="checkbox"/> yes <input type="checkbox"/> no    Name of programme, year _____			

## EMPLOYMENT RECORD

In order to make your application complete, please give details of your duties and responsibilities for your present and previous positions.

### A. PRESENT POSITION

Title of your post	Description of your work, including your personal responsibilities
Years of service: from-to	
Type and level of organisation	
Name of supervisor (if any)	
Name and address of employer	

## B. PREVIOUS POSITION

Title of your post	Description of your work, including your personal responsibilities
Years of service: from–to	
Type and level of organisation	
Name of supervisor (if any)	
Name and address of employer	

## Questionnaire (Continue on supplementary page)

Please state briefly the reason for applying to this programme, your main field of interest within the programme and how you hope to benefit from the programme. (Continue on supplementary page if necessary but no more than one page).

Describe your work and duties in relation to water and water resource management.

## INDIVIDUAL PROJECT

Please describe your Individual Project, including title, on no more than two supplementary pages.

Enclosed description 1-2 pages

## LANGUAGE REQUIREMENT

English certification does not have to be carried out if any of the following is applicable:

English is my mother tongue or official language of the country

English is my working language (please enclose statement from management)

Carried out higher academic education (min 6 months) where English was the medium of instruction (please enclose copy of certificate)

# CERTIFICATE OF THE ENGLISH LANGUAGE

Not required if any of the conditions at the bottom of page 3 apply

Name of candidate _____	
<b>ABILITY TO UNDERSTAND</b> <input type="checkbox"/> Understands without difficulty when addressed at normal rate <input type="checkbox"/> Understands almost everything, if addressed slowly and carefully <input type="checkbox"/> Requires frequent repetition and/or translation of words and phrases	<b>ABILITY TO SPEAK</b> <input type="checkbox"/> Speaks fluently and accurately and is easily intelligible <input type="checkbox"/> Speaks intelligibly, but is not fluent or altogether accurate <input type="checkbox"/> Speaks haltingly, and is often at a loss for words and phrases
<b>ABILITY TO WRITE</b> <input type="checkbox"/> Writes with ease and accuracy <input type="checkbox"/> Writes slowly and with only a moderate degree of accuracy <input type="checkbox"/> Writes with difficulty and makes frequent mistakes	<b>READING ABILITY AND COMPREHENSION</b> <input type="checkbox"/> Reads fluently, with full comprehension <input type="checkbox"/> Reads slowly, but understands almost everything <input type="checkbox"/> Reads with difficulty, and only with frequent recourse to a dictionary
Language test administered by: _____ Title: _____ Address and Telephone: _____ Date and signature: _____	

## MEDICAL STATEMENT

<input type="checkbox"/> I do not have any infectious diseases (for example tuberculosis or trachoma) or any other illnesses which could present risks to persons that I will come in contact with.
<input type="checkbox"/> I do not have any medical conditions which prevent me from carrying out training away from home.
<input type="checkbox"/> I am in good health and enjoying full working capacity.
Comment: .....
.....
.....
.....

### Information to all applicants according to the Swedish Personal Data Act:

Upon confirmation that your application have been accepted, the personal information that you have given in this application will be used by the Programme Organiser in administering the Programme. Your personal data will also be available to Sida for internal use. The data will not be used for other purposes. If you want a record of filed personal information you must send a written request to Mr Tomas Törn, ITP, SE-105 25 Stockholm, Sweden or tomas.torn@sida.se.

Signature of Applicant

I certify that my statement in answer to the foregoing questions is true, complete and correct to the best of my knowledge and belief.  
If selected as a participant I undertake to spend the time during the period of the programme as directed by the programme management.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

If you are selected, you will be notified by fax or e-mail. **Please confirm your acceptance to attend by fax or e-mail.**

## Integrated Water Resources Management 2008

# LIST OF ELIGIBLE COUNTRIES

Albania  
Angola  
Bangladesh  
Bolivia  
Botswana  
Cambodia  
China  
Colombia  
Croatia  
Georgia  
Honduras  
India  
Indonesia  
Iraq  
Jordan  
Kenya  
Laos  
Malawi  
Montenegro  
Mozambique  
Namibia  
Peru  
The Philippines  
Serbia  
South Africa  
Sri Lanka  
Tanzania  
Thailand  
Uganda  
The UN Territory of Kosovo  
Vietnam  
West Bank and Gaza  
Zambia  
Zimbabwe