



Proposed Event Structure for Lebanon and Draft Agenda

Prepared by the NTUA

The INECO Project Pilot Workshop

The pilot workshop for WP 5.3 will be combined with the Annual Meeting of the INECO Project. The envisaged duration for the pilot workshop is two days, and a tentative structure for discussion is presented in Figure 1. The opening event and the stakeholder workshop will be held in the morning sessions, while the afternoon sessions will be devoted to the INECO Project Meeting.

OPENING EVENT 14/06, Morning Attendants: Public and open to the media session	STAKEHOLDER WORKSHOP 15/06, Morning Building a Focal Problem Analysis Attendants: Project partners and Stakeholders
INECO PROJECT MEETING 14/06, Afternoon Training and discussion on INECO project progress Attendants: INECO Project Partners	INECO PROJECT MEETING (cont'd) 15/06, Afternoon Financial, administrative and reporting issues Attendants: INECO Project Partners

Figure 1: Overall structure

The following paragraphs present the tentative agendas for each event; key issues related to organization, logistics and planning are outlined below.

Who should participate

The workshop aims to involve a broad range of stakeholders involved or affected by the focal water management problem, including representatives of public authorities, water companies, NGOs, representatives of ministries, planners and developers, the University and research institutes, policy makers and advisors, end-users, representatives of consumer associations etc. A total of 15-20 delegates would be ideal, as a larger group will make facilitation and consensus building much more difficult.

All workshop delegates should commit to attend all the sessions, as each activity depends on the results of the previous step and continuity of persons is important for the workshop methodology to be successful.

Workshop Methodology

The workshop will be run over 1 day with the support of a facilitator (in addition to D.Assimacopoulos, Prof. E. Vlachos or Prof. B. Barraque). It will involve 2 group work sessions where stakeholders will be asked to work in mixed (or focus – depending on representation) groups composed of 5-7 members (2 to 3 working groups). Findings will be brought to plenary for discussion and synthesis. During the group work sessions, the INECO partners will form a separate working group, which will perform the same exercise. This group will report to the plenary on the views/experiences of other MPC with regard to the examined regional focal problem, and thus contribute to the dissemination/sharing of regional experience.

Annex – Meeting Agenda

Project Meeting Agenda

The Annual Project Meeting will be held in two sessions, on the afternoons of the 14th and 15th June:

- The 1st Part (Afternoon of June 14th) will address the following:
 - Preparation for the Stakeholder workshop (Morning of the 15th)
 - Overview of project progress
- The 2nd Part (Afternoon of June 15th) will include discussions on:
 - Problems & requirements/missing items for the Annual Report and 1st Year Deliverables.
 - Cost statements and financial reporting towards the Commission
 - Workshops' scheduling and organizational issues
 - Fine tuning per region
 - Budget issues & delegation of responsibilities

The Agenda will be communicated at a later stage and will be adapted according to the finalized structure of the public events of the project.

Draft Agenda for the Opening Event (Morning of 14/06/2007)

TIME	TOPIC/DETAILS	SPEAKER
09:00-09:30	Registration	
09:30-10:30	Welcoming speeches (Ministry/Basin Agency Representatives, Government Officials etc.)	
10:30-11:00	The INECO Project	Dionysis Assimacopoulos
11:00-11:15	<i>Coffee Break</i>	
11:15-11:45	Key note speech (on experiences and best practice examples from the application of institutional and economic instruments in...?)	Expert (to be confirmed)
11:45-12:15	The Terms of Cooperation between INECO and stakeholders	Regional Partner
12:15-12:45	Signature of the Protocol of Cooperation	

Draft Agenda - Stakeholder Workshop (Morning of 15/06/2007)

TIME	TOPIC/DETAILS	SPEAKER/ FACILITATOR
PART A: INTRODUCTION AND SCOPE		
09:00-09:20	Introducing workshop scope and expected results	D. Assimacopoulos and Regional Partner
09:20-09:40	Presentation of the selected focal problems <ul style="list-style-type: none"> ➤ Description of FP (Focus on importance) ➤ Listing of possible “effects” ➤ Presentation of “indicators” related to the identified effects (identifying the major negative impacts). If it is possible through time series indicating trends 	Regional Partner
09:40-10:00	Identifying the “causes” <ul style="list-style-type: none"> ➤ What could be the causes to the FP ➤ Description of procedures ➤ Guidance for “building a problem tree” 	Evan Vlachos and D. Assimacopoulos
10:00-10:20	<i>Coffee Break</i>	
PART B: BUILDING THE PROBLEM TREE		
<i>{Separation into small working groups (5-7 persons). Project Partners will form the INECO Working Group (to work on regional experiences on the FP and integration)}</i>		
10:20-11:15	Identifying causes and preparation for reporting towards the entire audience	Group Work
11:15-12:00	Building the problem tree <ul style="list-style-type: none"> ➤ Collection of reports ➤ Organisation of reports into “tree” ➤ Introduction on the scope of the “Objectives analysis” 	Evan Vlachos
PART C: BUILDING THE OBJECTIVES TREE		
12:00-13:30	1. Turning Causes into Objectives and Building the Objectives Tree	D. Assimacopoulos and Regional Partner
	2. Discussion on implications	
13:30-14:00	Experiences & Narratives Completion of Assessment Questionnaires	Stakeholders
14:00-15:30	<i>Lunch</i>	